



### Prior Approval Routing and Assignment

All award changes requiring prior approval from the sponsor must be routed in IBIS as an Award Modification Request (AMR).

Change	Pre-Award	Post-Award	Notes
PI Change	X		The department must note if the change results in a budget revision exceeding 25% of the total approved budget for the budget period, as such revisions require prior approval*.
SOW Change	X		The department must note if the change results in a budget revision exceeding 25% of the total approved budget for the budget period, as such revisions require prior approval*.
*Budget revisions (including effort reductions)		X	
Cost-share/matching		X	
New Subaward	X		The department must note if the change results in a budget revision exceeding 25% of the total approved budget for the budget period, as such revisions require prior approval*.
Subaward entity change to foreign	X		
Subaward entity change to domestic (notification only if NIH)	X		
Subaward PI change (notification only unless named in NOA)	X		
NCE (excluding industry sponsored clinical trials)	X		
Carry-forward		X	
Outbound award transfer		X	