

Glossary

Term	Definition
A-21	Office of Management & Budget (OMB) Circular A-21 – Contains Cost Principles for Educational Institutions (Replaced by OMB Uniform Guidance or 2 CFR 200). See CFR Title 2, Part 200 (Uniform Guidance or UG)
A-110	Office of Management & Budget (OMB) Circular A-110 --- Uniform Administrative Requirements for Grants and Agreements With Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations (Replaced by OMB Uniform Guidance or 2 CFR 200). See CFR Title 2, Part 200 (Uniform Guidance or UG)
A-133	Office of Management & Budget (OMB) Circular A-133 --- Audits of States, Local Governments, and Non-Profit Organizations (Replaced by OMB Uniform Guidance or 2 CFR 200). See CFR Title 2, Part 200 (Uniform Guidance or UG)
Acquisition cost	Acquisition cost means the cost of the asset including the cost to ready the asset for its intended use. Acquisition cost for equipment, for example, means the net invoice price of the equipment, including the cost of any modifications, attachments, accessories, or auxiliary apparatus necessary to make it usable for the purpose for which it is acquired. Acquisition costs for software includes those development costs capitalized in accordance with generally accepted accounting principles (GAAP). Ancillary charges, such as taxes, duty, protective in transit insurance, freight, and installation may be included in or excluded from the acquisition cost in accordance with the non-Federal entity's regular accounting practices.
Advance payment	Advance payment means a payment that a Federal awarding agency or pass-through entity makes by any appropriate payment mechanism, including a predetermined payment schedule, before the non-Federal entity disburses the funds for program purposes.
Allocation	Allocation means the process of assigning a cost, or a group of costs, to one or more cost objective(s), in reasonable proportion to the benefit provided or other equitable relationship. The process may entail assigning a cost(s) directly to a final cost objective or through one or more intermediate cost objectives.
Allowable	A cost that is reasonable and allocable to sponsored agreements under the principles and methods provided for sponsored projects.
Amendment	A document that amends any aspect of an existing agreement
Audit	An inspection of accounting records and procedures by a trained accountant for the purpose of verifying the accuracy and completeness of the records that may also include examination of compliance with applicable terms, laws, and regulations.
Audit finding	Audit finding means deficiencies which the auditor is required by §200.516 Audit findings, paragraph (a) to report in the schedule of findings and questioned costs.
Auditee	Auditee means any non-Federal entity that expends Federal awards which must be audited under Subpart F—Audit Requirements of this part.
Auditor	Auditor means an auditor who is a public accountant or a Federal, state, local government, or Indian tribe audit organization, which meets the general standards specified for external auditors in generally accepted government auditing standards (GAGAS). The term auditor does not include internal auditors of nonprofit organizations.
Award	Funds that have been obligated by a funding agency for a particular project. An award may have multiple account numbers.
Budget	Budget means the financial plan for the project or program that the Federal awarding agency or pass-through entity approves during the Federal award process or in subsequent amendments to the Federal award. It may include the Federal and non-Federal share or only the Federal share, as determined by the Federal awarding agency or pass-through entity.
Central service cost allocation plan	Central service cost allocation plan means the documentation identifying, accumulating, and allocating or developing billing rates based on the allowable costs of services provided by a state, local government, or Indian tribe on a centralized basis to its departments and agencies. The costs of these services may be allocated or billed to users.

Catalog of Federal Domestic Assistance (CFDA) number	CFDA number means the number assigned to a Federal program in the CFDA.
Capital assets	Capital assets means tangible or intangible assets used in operations having a useful life of more than one year which are capitalized in accordance with GAAP. Capital assets include: (a) Land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases; and (b) Additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance).
Capital expenditures	Capital expenditures means expenditures to acquire capital assets or expenditures to make additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations, or alterations to capital assets that materially increase their value or useful life.
Carry Forward	(aka Carry Over) The process of using funds from a prior budget year into a current budget year. Certain sponsor policies and awards allow carry over without the agency's prior approval. Awards excluded from carry forward are required to make a formal request to the sponsor. The request should include the amount for carry forward, a budget and justification, and the reason the funds were unspent in the prior award year. The request may be approved or denied.
CAS	Federally mandated Cost Accounting Standards intended to ensure uniformity in budgeting and spending funds.
CFDA#	Catalog of Federal Domestic Assistance. A unique number assigned to federal agency programs.
CFR Title 2, Part 200 (Uniform Guidance or UG)	Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Supersedes OMB Circulars A-21, A- 110 and A-133 and becomes effective for universities on 12/26/14.
Claim	Claim means, depending on the context, either: (a) A written demand or written assertion by one of the parties to a Federal award seeking as a matter of right: (1) The payment of money in a sum certain; (2) The adjustment or interpretation of the terms and conditions of the Federal award; or (3) Other relief arising under or relating to a Federal award. (b) A request for payment that is not in dispute when submitted.
Class of Federal awards	Class of Federal awards means a group of Federal awards either awarded under a specific program or group of programs or to a specific type of non-Federal entity or group of non-Federal entities to which specific provisions or exceptions may apply.
Clinical Trial Agreement	A Clinical Trial Agreement (CTA) is an agreement covering the terms for a clinical trial to study investigational drugs or devices. The University of Miami is a signatory to The Accelerated Clinical Trial Agreement (ACTA). The ACTA is a model agreement with standardized terms and conditions which can be used to reduce contract negotiations for industry sponsored multi-site Clinical Trials. https://www.ara4us.org/
Closeout	Closeout means the process by which the Federal awarding agency or pass-through entity determines that all applicable administrative actions and all required work of the Federal award have been completed and takes actions as described in §200.343 Closeout.

Cluster of programs	Cluster of programs means a grouping of closely related programs that share common compliance requirements. The types of clusters of programs are research and development (R&D), student financial aid (SFA), and other clusters. “Other clusters” are as defined by OMB in the compliance supplement or as designated by a state for Federal awards the state provides to its subrecipients that meet the definition of a cluster of programs. When designating an “other cluster,” a state must identify the Federal awards included in the cluster and advise the subrecipients of compliance requirements applicable to the cluster, consistent with §200.331 Requirements for pass-through entities, paragraph (a). A cluster of programs must be considered as one program for determining major programs, as described in §200.518 Major program determination, and, with the exception of R&D as described in §200.501 Audit requirements, paragraph (c), whether a program-specific audit may be elected.
Cognizant agency for audit	Cognizant agency for audit means the Federal agency designated to carry out the responsibilities described in §200.513 Responsibilities, paragraph (a). The cognizant agency for audit is not necessarily the same as the cognizant agency for F&A costs. A list of cognizant agencies for audit may be found at the FAC Web site.
Cognizant agency for F&A costs	Cognizant agency for F&A costs means the Federal agency responsible for reviewing, negotiating, and approving cost allocation plans or F&A cost proposals developed under this part on behalf of all Federal agencies. The cognizant agency for F&A cost is not necessarily the same as the cognizant agency for audit. For assignments of cognizant agencies see the following: (a) For IHEs: Appendix III to Part 200—F&A Costs Identification and Assignment, and Rate Determination for Institutions of Higher Education (IHEs), paragraph C.11. (b) For nonprofit organizations: Appendix IV to Part 200—F&A Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, paragraph C.2.a. (c) For state and local governments: Appendix V to Part 200—State/Local Governmentwide Central Service Cost Allocation Plans, paragraph F.1. (d) For Indian tribes: Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposal, paragraph D.1.
Computing devices	Computing devices means machines used to acquire, store, analyze, process, and publish data and other information electronically, including accessories (or “peripherals”) for printing, transmitting and receiving, or storing electronic information. See also §§200.94 Supplies and 200.58 Information technology systems.
Compliance supplement	Compliance supplement means Appendix XI to Part 200—Compliance Supplement (previously known as the Circular A-133 Compliance Supplement).
Confidentiality Agreement (CDA)	Confidentiality Agreements (CDAs or NDAs) protect information that is not yet in the public domain by limiting further disclosure and use by the recipient. ORA handles CDAs regarding disclosure of information related to potential research projects.
Contract	Contract means a legal instrument by which a non-Federal entity purchases property or services needed to carry out the project or program under a Federal award. The term as used in this part does not include a legal instrument, even if the non-Federal entity considers it a contract, when the substance of the transaction meets the definition of a Federal award or subaward (see §200.92 Subaward).
Contractor	Contractor means an entity that receives a contract as defined in §200.22 Contract.
Cooperative agreement	Cooperative agreement means a legal instrument of financial assistance between a Federal awarding agency or pass-through entity and a non-Federal entity that, consistent with 31 U.S.C. 6302-6305: (a) Is used to enter into a relationship the principal purpose of which is to transfer anything of value from the Federal awarding agency or pass-through entity to the non-Federal entity to carry out a public purpose authorized by a law of the United States (see 31 U.S.C. 6101(3)); and not to acquire property or services for the Federal Government or pass-through entity's direct benefit or use; (b) Is distinguished from a grant in that it provides for substantial involvement between the Federal awarding agency or pass-through entity and the non-Federal entity in carrying out the activity contemplated by the Federal award.

	<p>(c) The term does not include:</p> <p>(1) A cooperative research and development agreement as defined in 15 U.S.C. 3710a; or</p> <p>(2) An agreement that provides only:</p> <p>(i) Direct United States Government cash assistance to an individual;</p> <p>(ii) A subsidy;</p> <p>(iii) A loan;</p> <p>(iv) A loan guarantee; or</p> <p>(v) Insurance.</p>
Cooperative audit resolution	<p>Cooperative audit resolution means the use of audit follow-up techniques which promote prompt corrective action by improving communication, fostering collaboration, promoting trust, and developing an understanding between the Federal agency and the non-Federal entity. This approach is based upon:</p> <p>(a) A strong commitment by Federal agency and non-Federal entity leadership to program integrity;</p> <p>(b) Federal agencies strengthening partnerships and working cooperatively with non-Federal entities and their auditors; and non-Federal entities and their auditors working cooperatively with Federal agencies;</p> <p>(c) A focus on current conditions and corrective action going forward;</p> <p>(d) Federal agencies offering appropriate relief for past noncompliance when audits show prompt corrective action has occurred; and</p> <p>(e) Federal agency leadership sending a clear message that continued failure to correct conditions identified by audits which are likely to cause improper payments, fraud, waste, or abuse is unacceptable and will result in sanctions.</p>
Corrective action	<p>Corrective action means action taken by the auditee that:</p> <p>(a) Corrects identified deficiencies;</p> <p>(b) Produces recommended improvements; or</p> <p>(c) Demonstrates that audit findings are either invalid or do not warrant auditee action.</p>
Cost allocation plan	<p>Cost allocation plan means central service cost allocation plan or public assistance cost allocation plan.</p>
Cost objective	<p>Cost objective means a program, function, activity, award, organizational subdivision, contract, or work unit for which cost data are desired and for which provision is made to accumulate and measure the cost of processes, products, jobs, capital projects, etc. A cost objective may be a major function of the non-Federal entity, a particular service or project, a Federal award, or an F&A cost activity, as described in Subpart E—Cost Principles of this Part. See also §§200.44 Final cost objective and 200.60 Intermediate cost objective.</p>
Cost sharing or matching	<p>Cost sharing or matching means the portion of project costs not paid by Federal funds (unless otherwise authorized by Federal statute). See also §200.306 Cost sharing or matching.</p> <p>Mandatory:</p> <p>Cost share commitments that are required by the agency for the award</p> <p>Voluntary Committed Cost Sharing:</p> <p>Cost share commitments that are not required for the award but are voluntarily committed in the budget and/or in the project proposal.</p> <p>Voluntary Uncommitted:</p> <p>Cost share commitments that are neither required for the award nor obligated in the project budget or proposal, but they represent University commitment actually spent on the project. This type of cost share doesn't need to be tracked, reported, or included in the F&A base.</p>
Cost Transfer (aka Journal Entry)	<p>A cost transfer involves the recording of an expense in a sponsored project that had previously been charged elsewhere. Cost transfers should be considered “the exception, rather than the rule”, and must be kept to a minimum. They must be allowable, timely, reasonable, consistent, of benefit to the sponsored project that is the recipient of the cost, and adequately documented. A cost transfer that involves salary is now called a Payroll Accounting Adjustment in Workday.</p>

Cross-cutting audit finding	Cross-cutting audit finding means an audit finding where the same underlying condition or issue affects Federal awards of more than one Federal awarding agency or pass-through entity.
Deliverable	Specific end product as a result of work performed on a sponsored project. Examples include a final technical report, an evaluation report, technical assistance, training, compiled database, etc., usually with specific deadlines.
Direct Costs	Those costs identified with the sponsored work that can be identified relatively easily with a high degree of accuracy. General categories of direct costs include but are not limited to salaries and wages, fringe benefits, research supplies, contractual services, travel and communication, and equipment
Disallowed costs	Disallowed costs means those charges to a Federal award that the Federal awarding agency or pass-through entity determines to be unallowable, in accordance with the applicable Federal statutes, regulations, or the terms and conditions of the Federal award.
DS-2	The University of Miami Disclosure Statement filed with and approved by our federal cognizant agency (Department of Health and Human Services). The DS-2 formally states our policy for direct charging expenses to sponsored projects.
Equipment	Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000. See also §§200.12 Capital assets, 200.20 Computing devices, 200.48 General purpose equipment, 200.58 Information technology systems, 200.89 Special purpose equipment, and 200.94 Supplies.
Expenditures	Expenditures means charges made by a non-Federal entity to a project or program for which a Federal award was received. (a) The charges may be reported on a cash or accrual basis, as long as the methodology is disclosed and is consistently applied. (b) For reports prepared on a cash basis, expenditures are the sum of: (1) Cash disbursements for direct charges for property and services; (2) The amount of F&A expense charged; (3) The value of third-party in-kind contributions applied; and (4) The amount of cash advance payments and payments made to subrecipients. (c) For reports prepared on an accrual basis, expenditures are the sum of: (1) Cash disbursements for direct charges for property and services; (2) The amount of F&A expense incurred; (3) The value of third-party in-kind contributions applied; and (4) The net increase or decrease in the amounts owed by the non-Federal entity for: (i) Goods and other property received; (ii) Services performed by employees, contractors, subrecipients, and other payees; and (iii) Programs for which no current services or performance are required such as annuities, insurance claims, or other benefit payments.
External Users	Non-University of Miami investigators, units, or departments where services are provided under a vendor or fee-for-service agreement.
F & A	Facilities & Administrative Costs. (aka Indirect Costs) Costs that are incurred for common or joint objectives and, therefore, cannot be identified readily and specifically with a particular sponsored project, an instructional activity, or any other institutional activity.
FAR	Federal Acquisition Regulations. The primary regulation for use by all Federal Executive agencies in their acquisition of supplies and services with appropriated funds. Contracts are subject to the FAR.
Federal agency	Federal agency means an “agency” as defined at 5 U.S.C. 551(1) and further clarified by 5 U.S.C. 552(f).
Federal Audit Clearinghouse (FAC)	FAC means the clearinghouse designated by OMB as the repository of record where non-Federal entities are required to transmit the reporting packages required by Subpart F—Audit Requirements of this part. The mailing address of the FAC is Federal Audit Clearinghouse, Bureau of the Census, 1201 E. 10th Street, Jeffersonville, IN 47132 and the web address is:

	http://harvester.census.gov/sac/ . Any future updates to the location of the FAC may be found at the OMB Web site.
Federal awarding agency	Federal awarding agency means the Federal agency that provides a Federal award directly to a non-Federal entity.
Federal award	<p>Federal award has the meaning, depending on the context, in either paragraph (a) or (b) of this section:</p> <p>(a)(1) The Federal financial assistance that a non-Federal entity receives directly from a Federal awarding agency or indirectly from a pass-through entity, as described in §200.101 Applicability; or</p> <p>(2) The cost-reimbursement contract under the Federal Acquisition Regulations that a non-Federal entity receives directly from a Federal awarding agency or indirectly from a pass-through entity, as described in §200.101 Applicability.</p> <p>(b) The instrument setting forth the terms and conditions. The instrument is the grant agreement, cooperative agreement, other agreement for assistance covered in paragraph (b) of §200.40 Federal financial assistance, or the cost-reimbursement contract awarded under the Federal Acquisition Regulations.</p> <p>(c) Federal award does not include other contracts that a Federal agency uses to buy goods or services from a contractor or a contract to operate Federal Government owned, contractor operated facilities (GOCOs).</p> <p>(d) See also definitions of Federal financial assistance, grant agreement, and cooperative agreement.</p>
Federal award date	Federal award date means the date when the Federal award is signed by the authorized official of the Federal awarding agency.
Federal Cognizant Agency	The federal agency to which we are assigned for purposes of certain administration functions such as F&A rate negotiation and audit resolution.
Federal Flow-through	A non-Federal entity that provides a Federal award to a subrecipient or subaward to carry out a Federal program. For example: Florida International University receives an award from the Department of Energy (a federal agency) and subawards the University of Miami to complete a portion of the project. These funds are considered Federal Flow-through because they originate from a federal agency.
Federal interest	<p>Federal interest means, for purposes of §200.329 Reporting on real property or when used in connection with the acquisition or improvement of real property, equipment, or supplies under a Federal award, the dollar amount that is the product of the:</p> <p>(a) Federal share of total project costs; and</p> <p>(b) Current fair market value of the property, improvements, or both, to the extent the costs of acquiring or improving the property were included as project costs.</p>
Federal program	<p>Federal program means:</p> <p>(a) All Federal awards which are assigned a single number in the CFDA.</p> <p>(b) When no CFDA number is assigned, all Federal awards to non-Federal entities from the same agency made for the same purpose must be combined and considered one program.</p> <p>(c) Notwithstanding paragraphs (a) and (b) of this definition, a cluster of programs. The types of clusters of programs are:</p> <p>(1) Research and development (R&D);</p> <p>(2) Student financial aid (SFA); and</p> <p>(3) "Other clusters," as described in the definition of Cluster of Programs.</p>
Federal share	Federal share means the portion of the total project costs that are paid by Federal funds.
Final cost objective	Final cost objective means a cost objective which has allocated to it both direct and F&A costs and, in the non-Federal entity's accumulation system, is one of the final accumulation points, such as a particular award, internal project, or other direct activity of a non-Federal entity. See also §§200.28 Cost objective and 200.60 Intermediate cost objective.
Fixed amount awards	Fixed amount awards means a type of grant agreement under which the Federal awarding agency or pass-through entity provides a specific level of support without regard to actual costs incurred under the Federal award. This type of Federal award reduces some of the administrative burden and record-keeping requirements for both the non-Federal entity and

	Federal awarding agency or pass-through entity. Accountability is based primarily on performance and results. See §§200.201 Use of grant agreements (including fixed amount awards), cooperative agreements, and contracts, paragraph (b) and 200.332 Fixed amount subawards.
Fly America Act	This requires Federal employees and their dependents, consultants, contractors, grantees, and others performing United States Government financed foreign air travel to travel by U.S. flag air carriers.
Foreign public entity	Foreign public entity means: (a) A foreign government or foreign governmental entity; (b) A public international organization, which is an organization entitled to enjoy privileges, exemptions, and immunities as an international organization under the International Organizations Immunities Act (22 U.S.C. 288-288f); (c) An entity owned (in whole or in part) or controlled by a foreign government; or (d) Any other entity consisting wholly or partially of one or more foreign governments or foreign governmental entities.
Foreign organization	Foreign organization means an entity that is: (a) A public or private organization located in a country other than the United States and its territories that is subject to the laws of the country in which it is located, irrespective of the citizenship of project staff or place of performance; (b) A private nongovernmental organization located in a country other than the United States that solicits and receives cash contributions from the general public; (c) A charitable organization located in a country other than the United States that is nonprofit and tax exempt under the laws of its country of domicile and operation, and is not a university, college, accredited degree-granting institution of education, private foundation, hospital, organization engaged exclusively in research or scientific activities, church, synagogue, mosque or other similar entities organized primarily for religious purposes; or (d) An organization located in a country other than the United States not recognized as a Foreign Public Entity.
Fringe Benefits	Employee benefits paid by the employer. (e.g., FICA, Worker's Compensation, Withholding Tax, Insurance, etc.). These change regularly and current rates are posted on the Office of Research Administration (ORA) website.
FY	Fiscal Year
General purpose equipment	General purpose equipment means equipment which is not limited to research, medical, scientific or other technical activities. Examples include office equipment and furnishings, modular offices, telephone networks, information technology equipment and systems, air conditioning equipment, reproduction and printing equipment, and motor vehicles. See also Equipment and Special Purpose Equipment.
Generally Accepted Accounting Principles (GAAP)	GAAP has the meaning specified in accounting standards issued by the Government Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).
Generally Accepted Government Auditing Standards (GAGAS)	GAGAS, also known as the Yellow Book, means generally accepted government auditing standards issued by the Comptroller General of the United States, which are applicable to financial audits.
Grant	A type of financial assistance awarded to an organization for the conduct of research or other program as specified in an approved proposal.
Hospital	Hospital means a facility licensed as a hospital under the law of any state or a facility operated as a hospital by the United States, a state, or a subdivision of a state.
IACUC	Institutional Animal Care and Use Committee
IDC	Indirect Costs. See F&A
Improper payment	(a) Improper payment means any payment that should not have been made or that was made in an incorrect amount (including overpayments and underpayments) under statutory, contractual, administrative, or other legally applicable requirements; and (b) Improper payment includes any payment to an ineligible party, any payment for an ineligible good or service, any duplicate payment, any payment for a good or service not received (except for such payments where authorized by law), any payment that does not

	account for credit for applicable discounts, and any payment where insufficient or lack of documentation prevents a reviewer from discerning whether a payment was proper.
Information technology systems	Information technology systems means computing devices, ancillary equipment, software, firmware, and similar procedures, services (including support services), and related resources. See also §200.20 Computing devices and 200.33 Equipment.
Intangible property	Intangible property means property having no physical existence, such as trademarks, copyrights, patents and patent applications and property, such as loans, notes and other debt instruments, lease agreements, stock and other instruments of property ownership (whether the property is tangible or intangible).
Intermediate cost objective	Intermediate cost objective means a cost objective that is used to accumulate F&A costs or service center costs that are subsequently allocated to one or more indirect cost pools or final cost objectives. See also §200.28 Cost objective and §200.44 Final cost objective.
Internal controls	<p>Internal controls means a process, implemented by a non-Federal entity, designed to provide reasonable assurance regarding the achievement of objectives in the following categories:</p> <p>(a) Effectiveness and efficiency of operations;</p> <p>(b) Reliability of reporting for internal and external use; and</p> <p>(c) Compliance with applicable laws and regulations.</p> <p>Internal control over compliance requirements for Federal awards.</p> <p>Internal control over compliance requirements for Federal awards means a process implemented by a non-Federal entity designed to provide reasonable assurance regarding the achievement of the following objectives for Federal awards:</p> <p>(a) Transactions are properly recorded and accounted for, in order to:</p> <p>(1) Permit the preparation of reliable financial statements and Federal reports;</p> <p>(2) Maintain accountability over assets; and</p> <p>(3) Demonstrate compliance with Federal statutes, regulations, and the terms and conditions of the Federal award;</p> <p>(b) Transactions are executed in compliance with:</p> <p>(1) Federal statutes, regulations, and the terms and conditions of the Federal award that could have a direct and material effect on a Federal program; and</p> <p>(2) Any other Federal statutes and regulations that are identified in the Compliance Supplement; and</p> <p>(c) Funds, property, and other assets are safeguarded against loss from unauthorized use or disposition.</p>
Internal Users	University of Miami investigators, units, or departments where billing rates are charged to a University account.
IRB	Institutional Review Board (for human subjects research)
Loan	<p>Loan means a Federal loan or loan guarantee received or administered by a non-Federal entity, except as used in the definition of §200.80 Program income.</p> <p>(a) The term “direct loan” means a disbursement of funds by the Federal Government to a non-Federal borrower under a contract that requires the repayment of such funds with or without interest. The term includes the purchase of, or participation in, a loan made by another lender and financing arrangements that defer payment for more than 90 days, including the sale of a Federal Government asset on credit terms. The term does not include the acquisition of a federally guaranteed loan in satisfaction of default claims or the price support loans of the Commodity Credit Corporation.</p> <p>(b) The term “direct loan obligation” means a binding agreement by a Federal awarding agency to make a direct loan when specified conditions are fulfilled by the borrower.</p> <p>(c) The term “loan guarantee” means any Federal Government guarantee, insurance, or other pledge with respect to the payment of all or a part of the principal or interest on any debt obligation of a non-Federal borrower to a non-Federal lender, but does not include the insurance of deposits, shares, or other withdrawable accounts in financial institutions.</p> <p>(d) The term “loan guarantee commitment” means a binding agreement by a Federal awarding agency to make a loan guarantee when specified conditions are fulfilled by the borrower, the lender, or any other party to the guarantee agreement.</p>
Local government	Local government means any unit of government within a state, including a:

	<p>(a) County; (b) Borough; (c) Municipality; (d) City; (e) Town; (f) Township; (g) Parish; (h) Local public authority, including any public housing agency under the United States Housing Act of 1937; (i) Special district; (j) School district; (k) Intrastate district; (l) Council of governments, whether or not incorporated as a nonprofit corporation under state law; and (m) Any other agency or instrumentality of a multi-, regional, or intra-state or local government.</p>
Major program	Major program means a Federal program determined by the auditor to be a major program in accordance with §200.518 Major program determination or a program identified as a major program by a Federal awarding agency or pass-through entity in accordance with §200.503 Relation to other audit requirements, paragraph (e).
Material Transfer Agreement (MTA)	Material Transfer Agreements (MTAs) are contracts covering the terms for the exchange of materials between two organizations, when the recipient intends to use it for his or her own research purposes. MTAs protect the rights of both the receiver and the provider of these materials.
Management decision	Management decision means the evaluation by the Federal awarding agency or pass-through entity of the audit findings and corrective action plan and the issuance of a written decision to the auditee as to what corrective action is necessary.
Master Clinical Trial Agreements	A Master Clinical Trial Agreement is an umbrella agreement where the parties agree on certain terms and conditions for future clinical trials. Master Clinical Trial Agreements remove the need to negotiate terms and conditions for individual clinical trials with only the individual study budgets needing review and negotiation. Having a Master Clinical Trial Agreement in place can greatly improve the turnaround time of negotiations for individual studies.
Memorandum of Understanding (MOU)	A Memorandum of Understanding (MOU) is between two or more parties planning to create a cooperative research and/or educational partnership
Micro-purchase	Micro-purchase means a purchase of supplies or services using simplified acquisition procedures, the aggregate amount of which does not exceed the micro-purchase threshold. Micro-purchase procedures comprise a subset of a non-Federal entity's small purchase procedures. The non-Federal entity uses such procedures in order to expedite the completion of its lowest-dollar small purchase transactions and minimize the associated administrative burden and cost. The micro-purchase threshold is set by the Federal Acquisition Regulation at 48 CFR Subpart 2.1 (Definitions). It is \$3,000 except as otherwise discussed in Subpart 2.1 of that regulation, but this threshold is periodically adjusted for inflation.
Modified Total Direct Cost (MTDC)	MTDC means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$25,000 of each subaward (regardless of the period of performance of the subawards under the award). MTDC excludes equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each subaward in excess of \$25,000. Other items may only be excluded when necessary to avoid a serious inequity in the distribution of F&A costs, and with the approval of the cognizant agency for F&A costs.
NCE	No-Cost Extension. A modification of an award that extends the end date without providing additional funding. This should be requested before the award end date through ORA.
Non-Federal entity	Non-Federal entity means a state, local government, Indian tribe, institution of higher education (IHE), or nonprofit organization that carries out a Federal award as a recipient or subrecipient.

Nonprofit organization	<p>Nonprofit organization means any corporation, trust, association, cooperative, or other organization, not including IHEs, that:</p> <p>(a) Is operated primarily for scientific, educational, service, charitable, or similar purposes in the public interest;</p> <p>(b) Is not organized primarily for profit; and</p> <p>(c) Uses net proceeds to maintain, improve, or expand the operations of the organization.</p> <p>Obligations.</p> <p>When used in connection with a non-Federal entity's utilization of funds under a Federal award, obligations means orders placed for property and services, contracts and subawards made, and similar transactions during a given period that require payment by the non-Federal entity during the same or a future period.</p>
Office of Management and Budget (OMB)	OMB means the Executive Office of the President, Office of Management and Budget.
ORA	Office of Research Administration.
Oversight agency for audit	<p>Oversight agency for audit means the Federal awarding agency that provides the predominant amount of funding directly to a non-Federal entity not assigned a cognizant agency for audit. When there is no direct funding, the Federal awarding agency which is the predominant source of pass-through funding must assume the oversight responsibilities. The duties of the oversight agency for audit and the process for any reassignments are described in §200.513 Responsibilities, paragraph (b).</p>
Pass-through entity	Pass-through entity means a non-Federal entity that provides a subaward to a subrecipient to carry out part of a Federal program.
Participant support costs	Participant support costs means direct costs for items such as stipends or subsistence allowances, travel allowances, and registration fees paid to or on behalf of participants or trainees (but not employees) in connection with conferences, or training projects.
PCRF-L	Proposal/Contract Routing Form – Long. Internal routing form used for all new, non-compete, compete, supplemental proposals/applications, as well as all contracts/agreements involving new money and/or monetary increases (no matter how small the value) where sponsored funding will be received by UM.
PCRF-S	Proposal/Contract Routing Form – Short. Internal routing form used for non-financial changes being made to existing UM contracts/agreements via an amendment/modification. It is also used for amendments which decrease funding.
Performance goal	Performance goal means a target level of performance expressed as a tangible, measurable objective, against which actual achievement can be compared, including a goal expressed as a quantitative standard, value, or rate. In some instances (e.g., discretionary research awards), this may be limited to the requirement to submit technical performance reports (to be evaluated in accordance with agency policy).
Period of performance	Period of performance means the time during which the non-Federal entity may incur new obligations to carry out the work authorized under the Federal award. The Federal awarding agency or pass-through entity must include start and end dates of the period of performance in the Federal award (see §§200.210 Information contained in a Federal award paragraph (a)(5) and 200.331 Requirements for pass-through entities, paragraph (a)(1)(iv)).
Personal property	Personal property means property other than real property. It may be tangible, having physical existence, or intangible.
Personally Identifiable Information (PII)	<p>PII means information that can be used to distinguish or trace an individual's identity, either alone or when combined with other personal or identifying information that is linked or linkable to a specific individual. Some information that is considered to be PII is available in public sources such as telephone books, public Web sites, and university listings. This type of information is considered to be Public PII and includes, for example, first and last name, address, work telephone number, email address, home telephone number, and general educational credentials. The definition of PII is not anchored to any single category of information or technology. Rather, it requires a case-by-case assessment of the specific risk that an individual can be identified. Non-PII can become PII whenever additional information is made publicly available, in any medium and from any source, that, when combined with other available information, could be used to identify an individual.</p>

PI	Principal Investigator. Typically a full time faculty member responsible for all aspects (scientific and financial) of the project.
Post Award	The unit of ORA that establishes the account number for the project once it is awarded by the sponsor, manages the award expenditures, invoices and closes out grants & contracts.
Pre Award	The unit of ORA that processes, reviews, and submits applications and negotiates awards and contracts.
Program/Project Officer	A sponsor's designated individual officially responsible for the technical, scientific, or programmatic aspects of a particular grant, cooperative agreement, or contract. Serving as the counterpart to the principal investigator/project director of the grantee/contractor organization, the program/project officer deals with the grantee/contractor organization staff to assure programmatic progress. This individual is not authorized to make changes to an award. Only the sponsoring Grants Manager/Officer is allowed to make changes.
Program income	Program income means gross income earned by the non-Federal entity that is directly generated by a supported activity or earned as a result of the Federal award during the period of performance except as provided in §200.307 paragraph (f). (See §200.77 Period of performance.) Program income includes but is not limited to income from fees for services performed, the use or rental of real or personal property acquired under Federal awards, the sale of commodities or items fabricated under a Federal award, license fees and royalties on patents and copyrights, and principal and interest on loans made with Federal award funds. Interest earned on advances of Federal funds is not program income. Except as otherwise provided in Federal statutes, regulations, or the terms and conditions of the Federal award, program income does not include rebates, credits, discounts, and interest earned on any of them. See also §200.407 Prior written approval (prior approval). See also 35 U.S.C. 200-212 "Disposition of Rights in Educational Awards" applies to inventions made under Federal awards.
Property	Property means real property or personal property.
Proposal/Contract/Amendment Type	<p>Formal proposals are officially approved and submitted by ORA in the name of the Principal Investigator on behalf of the University of Miami. An application for funding that contains all information necessary to describe project plans, staff capabilities, and funds requested. Contracts and Amendments are also reviewed and negotiated by ORA. Each is categorized as follows:</p> <p>New:</p> <ul style="list-style-type: none"> • Proposals that are submitted for the first time or ongoing projects that must re-compete for funding prior to expiration of the original award. <p>Anticipation of financial assistance for a new project/activity that must be negotiated through a contract/agreement.</p> <p>Non-Competing Renewal/Non-Competing Amendment:</p> <ul style="list-style-type: none"> • An application requesting funding for a subsequent budget period within the previously approved project period. This is not a request for additional funds, but a request to receive funds awarded previously, but not yet released to UM by the sponsor. Funds are typically committed only one year at a time. At the end of the initial budget period, progress on the project is assessed. If satisfactory, an award is made for the next budget period, subject to the availability of funds. These proposals are not subjected to peer review beyond the initial project approval. • Anticipation of funding for a subsequent budget period within the total approved project period through a contract/agreement amendment. <p>Competing Renewal:</p> <ul style="list-style-type: none"> • An application requesting funding to continue, by one or more additional budget periods, of an existing award that would otherwise expire. <p>Supplemental/Supplemental Amendment</p> <ul style="list-style-type: none"> • An application requesting an increase in support for expansion of the project's approved scope of work in a current budget period. The request may be budgetary changes required for the remainder of the project period, as well as for the current budget period.

	<ul style="list-style-type: none"> • Anticipation of an increase in support, scope, number of participants and/or tests for expansion of the project's approved scope of work in a current budget period through a contract/agreement amendment.
Protected Personally Identifiable Information (Protected PII)	Protected PII means an individual's first name or first initial and last name in combination with any one or more of types of information, including, but not limited to, social security number, passport number, credit card numbers, clearances, bank numbers, biometrics, date and place of birth, mother's maiden name, criminal, medical and financial records, educational transcripts. This does not include PII that is required by law to be disclosed. (See also §200.79 Personally Identifiable Information (PII)).
Project cost	Project cost means total allowable costs incurred under a Federal award and all required cost sharing and voluntary committed cost sharing, including third-party contributions.
Questioned cost	Questioned cost means a cost that is questioned by the auditor because of an audit finding: (a) Which resulted from a violation or possible violation of a statute, regulation, or the terms and conditions of a Federal award, including for funds used to match Federal funds; (b) Where the costs, at the time of the audit, are not supported by adequate documentation; or (c) Where the costs incurred appear unreasonable and do not reflect the actions a prudent person would take in the circumstances.
Real property	Real property means land, including land improvements, structures and appurtenances thereto, but excludes moveable machinery and equipment.
Reasonable Costs	<p>A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under similar circumstances as those to incur the cost. In determining reasonableness of a given cost, consideration must be given to:</p> <ol style="list-style-type: none"> Whether the cost is ordinary and necessary for the operation at UM or the proper and efficient performance of the award. The restraints or requirements imposed by such factors as: sound business practices; arm's-length bargaining; Federal, state, local, and other laws and regulations; and terms and conditions of the Federal award. Market prices for comparable goods or services for the geographic area. Whether the individuals concerned acted with prudence in the circumstances considering their responsibilities at UM, its employees, its students, the public at large, and the Federal Government. Whether UM significantly deviates from its established practices and policies regarding the incurrence of costs, which may unjustifiably increase the Federal award's cost.
Research Agreement	A Research Agreement (RA) is a contract between UM and another party to conduct research at UM.
Research/Ancillary Service Agreements & related Equipment Loan or Purchase Agreements	Ancillary Service Agreements are agreements to engage individuals or entities to provide professional services on behalf of UM to facilitate a research project taking place at UM. Equipment Loan/Purchase Agreements are agreements to allow UM to either lease or purchase equipment from an outside entity to conduct a research project. Generally, the Office of Research Administration is responsible for reviewing and signing these types of Agreements only when they are directly related to a research project.
Research Collaboration Agreement	A Research Collaboration Agreement (RCA) usually do not involve the transfer of funds and outlines the responsibilities of two parties involved in a specific research project.
Research Teaming Agreements	A Teaming Agreement (TA) is sometimes required by the Prime Awarding Agency or Pass through Entity at the time of proposal. The purpose is to indicate general agreement between collaborating institutions on the nature of the working relationship at the time a

	funding proposal is submitted .The (TA) does not involve the transfer of funds nor does it include terms and conditions for the conduct of the research project if awarded.
Recipient	Recipient means a non-Federal entity that receives a Federal award directly from a Federal awarding agency to carry out an activity under a Federal program. The term recipient does not include subrecipients. See also §200.69 Non-Federal entity.
Research and Development (R&D)	R&D means all research activities, both basic and applied, and all development activities that are performed by non-Federal entities. The term research also includes activities involving the training of individuals in research techniques where such activities utilize the same facilities as other research and development activities and where such activities are not included in the instruction function. “Research” is defined as a systematic study directed toward fuller scientific knowledge or understanding of the subject studied. “Development” is the systematic use of knowledge and understanding gained from research directed toward the production of useful materials, devices, systems, or methods, including design and development of prototypes and processes.
Service Center	Department or functional unit that performs specific technical or specialized services primarily for the benefit of other University internal users. Users are charged billing rates that are intended to cover the aggregate costs of the center. Services may also be provided to external users on an incidental basis, but require monitoring.
Simplified acquisition threshold	Simplified acquisition threshold means the dollar amount below which a non-Federal entity may purchase property or services using small purchase methods. Non-Federal entities adopt small purchase procedures in order to expedite the purchase of items costing less than the simplified acquisition threshold. The simplified acquisition threshold is set by the Federal Acquisition Regulation at 48 CFR Subpart 2.1 (Definitions) and in accordance with 41 U.S.C. 1908. As of the publication of this part, the simplified acquisition threshold is \$150,000, but this threshold is periodically adjusted for inflation. (Also see definition of §200.67 Micro-purchase.)
Special purpose equipment	Special purpose equipment means equipment which is used only for research, medical, scientific, or other technical activities. Examples of special purpose equipment include microscopes, x-ray machines, surgical instruments, and spectrometers. See also §§200.33 Equipment and 200.48 General purpose equipment.
Specialized Service Facility (SSF)	Type of service center that provides highly complex or specialized services and has annual revenue of at least \$500,000 from Internal Users paying with federally sponsored funds.
State	State means any state of the United States, the District of Columbia, the Commonwealth of Puerto Rico, U.S. Virgin Islands, Guam, American Samoa, the Commonwealth of the Northern Mariana Islands, and any agency or instrumentality thereof exclusive of local governments.
Student Financial Aid (SFA)	SFA means Federal awards under those programs of general student assistance, such as those authorized by Title IV of the Higher Education Act of 1965, as amended, (20 U.S.C. 1070-1099d), which are administered by the U.S. Department of Education, and similar programs provided by other Federal agencies. It does not include Federal awards under programs that provide fellowships or similar Federal awards to students on a competitive basis, or for specified studies or research.
Subaward	Subaward means an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of a Federal award received by the pass-through entity. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal program. A subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract.
Subcontracts (Inbound/Outbound)	A Subcontract is a written agreement issued by one entity to another to perform portions of work under a sponsored project. The subcontract terms include the flow down of terms and conditions from a prime award agreement. Inbound: Subaward is issued by another entity to the University of Miami. Outbound: Subaward issued by the University of Miami to another entity.
Subrecipient	Subrecipient means a non-Federal entity that receives a subaward from a pass-through entity to carry out part of a Federal program; but does not include an individual that is a beneficiary

	of such program. A subrecipient may also be a recipient of other Federal awards directly from a Federal awarding agency.
Supplies	Supplies means all tangible personal property other than those described in §200.33 Equipment. A computing device is a supply if the acquisition cost is less than the lesser of the capitalization level established by the non-Federal entity for financial statement purposes or \$5,000, regardless of the length of its useful life. See also §§200.20 Computing devices and 200.33 Equipment.
Termination	Termination means the ending of a Federal award, in whole or in part at any time prior to the planned end of period of performance.
Third-party in-kind contributions	Third-party in-kind contributions means the value of non-cash contributions (i.e., property or services) that— (a) Benefit a federally assisted project or program; and (b) Are contributed by non-Federal third parties, without charge, to a non-Federal entity under a Federal award.
Unliquidated obligations	Unliquidated obligations means, for financial reports prepared on a cash basis, obligations incurred by the non-Federal entity that have not been paid (liquidated). For reports prepared on an accrual expenditure basis, these are obligations incurred by the non-Federal entity for which an expenditure has not been recorded.
Unobligated balance	Unobligated balance means the amount of funds under a Federal award that the non-Federal entity has not obligated. The amount is computed by subtracting the cumulative amount of the non-Federal entity's unliquidated obligations and expenditures of funds under the Federal award from the cumulative amount of the funds that the Federal awarding agency or pass-through entity authorized the non-Federal entity to obligate.
Voluntary committed cost sharing	Voluntary committed cost sharing means cost sharing specifically pledged on a voluntary basis in the proposal's budget or the Federal award on the part of the non-Federal entity and that becomes a binding requirement of Federal award.