



# ORA NEWSLETTER

JULY 2018 - ISSUE 6

## EXCITING NEWS...

### Procurement Policy Change On Purchases Between \$10,000 and \$25,000 Charged To A Federal Award

The University of Miami has changed the procurement policy and procedures related to Federal and Federal funds flow-through awards. As of June 1, 2018, all purchase requests between \$10,000 and \$25,000 on Federal grants must be submitted with three quotes. This change is made in order to comply with the regulations in OMB 2 CFR 200 (Uniform Guidance or UG). A new approval step has been configured in the Requisition Business Process in Workday for a Federal and Federal flow-through awards for purchases greater than \$10,000. Requisitions for purchases over \$10,000 will now route to the Director of Purchasing, after all departmental and Central Offices approvals. For more information, please review the [policy](#).



### Research Administration at the U

The Office of Research Administration (ORA) successfully concluded the three-day training program, Research Administration at the U. A total of 321 participants attended the sessions offered from February through May.



Successful completion of the program required passing an assessment. Of the participants required to take the assessment, 94% passed with a score of 80% or better, and the average passing score was 90.7%.

Participants (89.59%) agreed that the program improved their understanding of research administration. Those who completed the program and passed the assessment will receive a Certificate of Completion to certify they have the fundamental knowledge in Pre- and/or Post-Award.

The program will be offered again in the Fall of 2018. Dates, times and locations will be announced shortly, and registration will be available through [ULearn](#).

### Coming Soon! Advanced InfoEd Proposal Development (PD) Workshop

InfoEd PD is a web-based system for submitting applications to the National Institutes of Health (NIH). InfoEd pre-populates forms, validates to insure an error-free submission, transmits application electronically, and stores proposal documentation securely.

Advanced InfoEd training will be available starting in September 2018. The interactive hands-on workshop will guide experienced InfoEd users through advanced topics in Proposal Development including:

- Multiple PI Applications
- Subawards
- Detailed Budgeting
- Human Subjects & Clinical Trials
- Validations and Troubleshooting
- Advanced Tips and Tricks



ORA will continue to offer the introductory InfoEd Proposal Development Hands-on Workshop as well. The introductory workshop leads participants through the process of creating, validating, routing, submitting, and tracking a NIH application using best practices in InfoEd. Basic NIH terms and the Standard Form 424 (SF424) will be introduced.



Dates for the advanced and introductory workshops will be announced shortly. Space is limited. Please register through [ULearn](#).

### 2019 Facilities & Administrative (F&A) Rate Agreement

The University of Miami and its cognizant agency, the Department of Health and Human Services have negotiated and finalized the 2019 Facilities and Administrative Rate Agreement. The rates remained the same for 2019 and are available on the [ORA website](#).

## CONTACT US

If you have any questions please contact [ORA-SI@miami.edu](mailto:ORA-SI@miami.edu) or visit our [website](#) to obtain additional information. Website: [ora.miami.edu](http://ora.miami.edu)

### National Institutes of Health (NIH) – Notice of Fiscal Year 2018 Policies & Legislative Mandates

The National Institutes of Health (NIH) issued two notices in May summarizing their fiscal policies and legislative mandates in effect during Fiscal Year 2018.

#### [Notice of Fiscal Policies in Effect for FY 2018 \(NOT-OD-18-180\)](#)

Provides guidance about the NIH Fiscal Operations for FY 2018, and implements the Consolidated Appropriations Act, 2018 (Public Law 115-141) that provides funding for NIH for the fiscal year ending in September 2018. The notice includes updates on:

- FY2018 Funding Levels: Non-Competing Awards generally funded up to 90% of committed level, in general reductions will be fully restored.
- Ruth L Kirschstein National Research Service Awards (NRSA): NIH will increase stipends by approximately 2% on average.
- Next Generation Researchers Initiative Policy: NIH to prioritize this funding for researchers earlier in their careers.
- Salary Limits: Executive Level II salary increased to \$189,600.



#### [Notice of Legislative Mandates in Effect for FY 2018 \(NOT-OD-181\)](#)

outlines current requirements included in statutory provisions for the limits or conditions in using funds on NIH grants, cooperative agreements, and contract awards for FY2018.

### NIH 2018 Regional Seminar

New to working with NIH grants? Do not miss this opportunity!

The NIH Regional Seminar and optional workshops are appropriate for those new to working with the NIH grants process – administrators, early stage investigators, researchers, graduate students, etc. For those with more experience, the Seminar offers a few more advanced sessions, updates on policies and processes directly from NIH staff. Registration is open for the two-day workshop. It will be held in San Francisco, California, October 17-19, 2018. For more information or registration, visit the NIH 2018 Regional Seminar [webpage](#).



### I Have A Question About This Grant. Who Do I Call?

The key to success in grants management is a close working relationship between the Office of Research Administration (ORA), departmental research administrators, and investigators. If an investigator has a question or concern about a grant/contract, they should contact their departmental research administrator or their ORA contact person. To locate the ORA contact person, visit the [ORA website](#) and scroll down to Researcher Resources. Click on [“Who is my ORA Contact Person?”](#)

Who is my ORA Contact Person?



### ORA Brown Bag Discussion Group

ORA has a discussion group designed to hear your ideas and concerns and to come up with solutions. This is an open forum to ask questions, share best practices, and to discuss anything on your mind. It is held monthly at the Miller School of Medicine.

[Please register through ULearn](#)

