Quarterly Synopsis
Administrative Updates for Researchers

DECEMBER 2017

Grants.gov Workspace
Starting January 1, 2018, all Grants.gov applications will go through Grants.gov Workspace. The University of Miami will continue to use the system-to-system submission and researchers should continue to visit their NIH applications (new, renewals, revisions, administrative supplements, and PI Change of Grantee Organizations) through Infidif Proposal Development. Individuals may also continue to use other agency specific systems such as NSF FastLane, NASA NISPIRE for their applications.

ORA Plan for Workspace
- ORA will create a Workspace Manager account for each department.
- The Workspace Manager account will be assigned to lead department contact, and login information will be provided via email.
- The Workspace Manager can then create login for faculty/staff as participants as well as create/manage Workspaces for department.

Videos and training material are available from Grants.gov. Links to those resources are available on the ORA website or PI Abut Workspaces.

UM/JHS Partnership in Research Projects
The University of Miami and the Jackson Health System (JHS) have signed a Master Clinical Research Agreement which outlines a new process for the initiation of funded research projects involving the use of the JHS’ facilities and resources.

ORA has been working with JHS to streamline the process and obtain a faster budget review under the UM/JHS Partnership in Research Projects which outlines a new process for the submission of research applications (new, renewals, revisions, administrative supplements, and PI Change of Grantee Organizations) through Infidif Proposal Development.

New NIH Adobe Forms E Package and Infidif Proposal Development
For NIH applications due on or after January 25, 2018, NIH will require the use of the new NIH Adobe Forms E Package. This package includes a new human subjects and clinical trial form, and additional minor form changes. Researchers should continue to use Infidif Proposal Development to create and submit NIH applications (new, renewals, revisions, administrative supplements, and PI Change of Grantee Organizations). The Infidif system has already been updated to provide the new Form E package when selecting funding opportunities due on or after January 25. Training opportunities will be available in the coming weeks.

PI Portal in Research Reporting System (RRS)
ORA invites you to view the PI Portal in the Research Reporting System (RRS). The PI Portal provides status updates on pending contracts and agreements from initiation through the final approval process. It is located under the Sponsord Research menu at rrs.miami.edu.

The PI Portal is also available to departmental personnel. To be granted unit level access to RRS, complete the RRS Access Request Form.

Proposals in RRS
All proposals submitted through ORA continue to be available in RRS. The “Pending Proposals” and “F-Package Volume” Reports have the ability to show the proposals for PIs including multi-Pis by home and/or responsible Cost Center. ORA is continuing to work on additional views of Expenditures and Awards, but at this time those details are not available.

For additional info or to schedule a demonstration, please email ora.miami.edu.

Clinical Budget Templates
As a result of the various recommendations made by the Clinical Trials Task Force, ORA is piloting the Clinical Budget Templates for Industry Trials. These templates will provide consistency in our clinical trial budgets and streamline the budgeting process. Templates include:
- Phase I, II, PI Initiated with subcontract/subsites
- Phase II, III, PI Initiated without subcontract/subsites
- Registries, Repositories, Observational, Post Market, etc.

For additional information, please email ctri@miami.edu.

ORA Quarterly Meeting
Presentations
To view a recording of the November meeting and past ORA Quarterly meetings, visit the ORA Education and Training web page and click on ORA Presentations. NOTE: One single Sign On is required to access the presentations.

Workday Update
On October 23, the PI was added as an approver to certain business processes.

PI Approvals Added
- Purchase Requisitions, Change Orders, Ad Hoc Payments, Check Requests, and Procurement Card Reconciliations
- Travel and Expense reimbursement (Workshop process - Expense Report)
- Interdepartmental requisitions (Workshop process - Internal Service Delivery (ISD) Documents)
- PIs can delegate (if they choose), but will still receive an alert letting them know their Grant(s) was used in a business process
- Communication and training materials were sent to PIs demonstrating the change

Top Workday Finance Priorities
- Reports
- Salary detail reporting – Workday and Business Intelligence (BI)/Reports data warehouse
- Created new Grant reports to remove “clicking” (by end of November)
- Additional reports in Workday to support Grants administration (by end of November)
- Additional reports in Business Intelligence (BI)/Reports data warehouse to support Grants administration (as soon as possible)

ECRT – Project Confirmation Update
Beginning in January 2018, the University of Miami is transitioning to a new system for certifying salaries on sponsored projects. With the changes introduced by the Uniform Guidance in December 2014, Universities can now use alternate methods for salary confirmation. To achieve this, the University of Miami will switch to Project Confirmation. With this method faculty will certify their own effort and Principal Investigators (PIs) will confirm the salary charges for all other personnel on their projects. Non-faculty personnel will no longer certify their efforts. For additional information or to request a demonstration, email ora-si@miami.edu.

Contact US
If you have any questions please contact strategicinitiatives@miami.edu or visit our website to obtain additional information. Website: ora.miami.edu