



ORA NEWSLETTER

APRIL 2018 - ISSUE 5

EXCITING NEWS!

Research Administration at the U – Day 1 Sessions Concluded!

The Office of Research Administration (ORA) successfully concluded the first round of Day 1 sessions of [Research Administration at the U](#). The Day 1 session covered the basics of the Uniform Guidance (UG), the Office of Management and Budget’s (OMB) administrative requirements, cost principles and audit requirements for Federal Awards.

We wish to thank the over 300 individuals who attended the Day 1 sessions which were offered at the Coral Gables, Miller School of Medicine and RSMAS campuses. A total of 5 sessions were held during a three-week period.

The program continues to enroll individuals for Day 2 and Day 3. This program integrates the fundamentals of Research Administration, UM procedures in pre- and post-award, as well as skills in Workday grants management and compliance. The target audience for this mandatory 3-day program is those individuals who support sponsored projects; specifically individuals whose roles are Workday Cost Center Sponsored Programs Manager, Award Analyst, Grant Manager, Grant Financial Analyst as well as individuals with Department Administrator roles in InfoEd. For more information visit, [Research Administration at the U](#) on the ORA website.

Please register for Research Administration at the U through



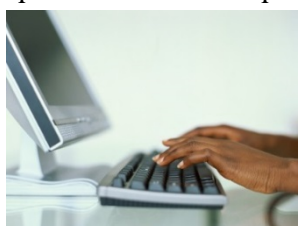
Do You Know The Meaning of Modified Total Direct Cost?

Modified Total Direct Costs (MTDC) is the base to which Facilities & Administrative (F&A) rates are applied. MTDC means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel and up to the first \$25,000 of each subaward (regardless of the period of performance of the subawards under the award). MTDC excludes capital equipment, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each subaward in excess of \$25,000.



Project Confirmation in the New ECRT System!

The University recently switched to Project Confirmation. This will streamline the effort certification process. Project Confirmation will require that the Principal Investigator (PI) certify his/her own effort and the effort of staff on each project. If there are other faculty members on the project, each will certify their own effort. This new method will reduce the number of individuals required to certify effort as staff will no longer need to certify their effort.



The Certification Period is for PIs and Faculty to certify. The Certification Period will remain open until 4/20. The first period of performance will be 9/1/17-11/30/17.

To learn more about effort reporting refer to the [NEW Effort Reporting Policy](#) available on the [ORA website](#).

For further guidance or more information about processing salaries, please review the [Managing Salary](#) page within the [ORA website](#). There are ECRT presentations for Effort Coordinators & PIs available on the [ORA Presentations page](#).

CONTACT US

If you have any questions please contact ORA-SI@miami.edu or visit our [website](#) to obtain additional information.
Website: ora.miami.edu

NIH NEWS & OTHER RESOURCES

Effective January 7, 2018 – Salary Limitation for Executive Level II is \$189,600

Since 1990 Congress has legislatively mandated a limitation on direct salary for individuals under NIH grants and cooperative agreements. The Office of Personnel Management has recently released the new salary levels for the Executive Pay Scale. Effective January 7, 2018, the salary limitation for Executive Level II is \$189,600. Grantees may rebudget to accommodate the current Executive Level II salary level, if adequate funds are available in active award. However, no additional funds will be provided to these grants. To view the historical record of the salary cap, including effective dates, see: https://grants.nih.gov/grants/policy/salcap_summary.htm



Principal Investigators, Delegate in eRA Commons!

Did you know the eRA Commons allows principal investigators (PI) the ability to grant permission allowing other institutional personnel to assist with grant administration tasks shown below? PIs might want to consider whether delegating any or all of the following tasks.

- [Maintaining your personal profile](#)
- [Tracking the status of grant applications and awards](#)
- [Preparing interim and final progress reports](#)
- [Completing trainee appointments and terminations](#)
- [Creating research training tables for inclusion in progress reports and institutional training grant applications](#)

The individual being delegated will need a Commons user ID with the right role.

Does Your Study Meet the NIH Definition of A Clinical Trial?

The National Institutes of Health (NIH) has a unique clinical trial definition. The NIH definition of a clinical trial is: a research study in which one or more human subjects are prospectively assigned to one or more interventions (which may include placebo or other control) to evaluate the effects of those interventions on health-related biomedical or behavioral outcomes. To learn more about NIH Clinical Trials, visit the [NIH Clinical Trials Requirements page](#).



ORA Brown Bag Discussion Group for Sr. Level Research Administrators

If you are a Sr. Level Research Administrator, ORA has a discussion group designed to hear your ideas/concerns and partner with ORA to design solutions. This is an open forum to ask questions, share best practices, and to discuss anything on your mind. Registration is through [ULearn](#).*



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