NEW! InfoEd Proposal Development Training

August 15, 2018

Are you submitting an application to the National Institutes of Health (NIH) soon? Has it been awhile since you submitted to NIH? The University utilizes the InfoEd system for submitting applications to NIH. InfoEd Proposal Development (PD) pre-populates forms, provides validations to insure an error-free submission, transmits application electronically, and stores the proposal securely for future reference.

Join us this Fall as we introduce updated InfoEd Proposal Development Workshops.

Introduction to InfoEd Proposal Development	**Advanced** InfoEd Proposal Development

• Hands-On Introductory Workshop
• Participants will be led through the process of creating, submitting, and tracking an NIH application.
• Introduces best practices in InfoEd.
• Basic NIH terms and the Standard Form 424 (SF424) will be introduced.
• Job aids and tips for a successful submission will be provided.
 	
Knowledge of InfoEd and the NIH application submission process is helpful, but <u>not required</u>.
	• Hands-On Advanced Workshop
	• Participants will be guided through advanced topics in InfoEd.
	• Topics will include:
	  ○ Human Subjects & Clinical Trials
	  ○ Subawards
	  ○ Complex Budgets
	  ○ Validating Applications
	  ○ Troubleshooting
	• Advanced tips and tricks will be provided.
	
	Experience with InfoEd and knowledge of the NIH application submission process is <u>required</u>.

Training Opportunities **Gables Campus** **Gables One Tower 639** Date: 09/18 Date: 10/19 Time: 1 p.m.—4 p.m. Time: 1 p.m.—4 p.m. **Medical Campus** **Calder Library 3003** Date: 09/19 Date: 10/17 Time: 1 p.m.—4 p.m. Time: 1 p.m.—4 p.m.	Training Opportunities **Gables Campus** **Gables One Tower 639** Date: 09/28 Date: 10/23 Time: 1 p.m.—4 p.m. Time: 1 p.m.—4 p.m. **Medical Campus** **Calder Library 3003** Date: 09/26 Date: 10/24 Time: 1 p.m.—4 p.m. Time: 1 p.m.—4 p.m.

Register for these trainings via ULearn at http://ulearn.miami.edu/

For additional information, please visit the ORA website at www.ora.miami.edu.

If you have any questions, please email us at ora-si@miami.edu.