OFFICE OF
RESEARCH
ADMINISTRATION
MIAMI

April 26, 2019

Office of Research Administration: May/June Educational Opportunities

InfoEd Proposal Development (PD)

The University utilizes InfoEd PD for submitting applications to NIH. The InfoEd system transmits applications electronically, and securely stores proposals for future reference.

INTRODUCTION TO INFOED PROPOSAL DEVELOPMENT		
Participants will be led through creation, submission, validation, and tracking of an NIH application in InfoEd. **PREREQUISITE:** Completion of Introduction to InfoEd Proposal Development CBL in ULearn. *Knowledge of InfoEd and the NIH application process is helpful, but not required.*		
Date	**Time**	**Location**
5/22/2019	9:00 a.m. – 12:30 p.m.	Medical Campus: Calder Library, Room 3003

ADVANCED INFOED PROPOSAL DEVELOPMENT		
Participants will be led through advanced topics in InfoEd including: Human Subjects & Clinical Trials Form, Subawards, Complex Budgets, Validating Applications, and Troubleshooting. **PREREQUISITE:** Completion of Introduction to InfoEd Proposal Development workshop or previous InfoEd experience. *Knowledge of InfoEd and the NIH application process is required.*		
Date	**Time**	**Location**
5/29/19	9:00 a.m. – 12:30 p.m.	Medical Campus: Calder Library, Room 3003

ORA Brown Bag Discussion Group

Date	Time	Location	Topic
5/28/2019	12:00 p.m. – 1:00 p.m.	Medical Campus: Don Soffer Clinical Research Building, CTSI Research Training Center (Suite 710)	Contracting: What Does it Entail?

ORA Quarterly Meeting

Date	Time	Location
5/13/2019	9:00 a.m. – 12:00 p.m.	Coral Gables Campus: Shalala Student Center 302 Senate Room
5/15/2019	2:00 p.m. – 5:00 p.m.	Medical Campus: Bascom Palmer Jose Berrocal Auditorium

Workday: Managing Salaries on Grants (Bi-Weekly Employees)

Date	Time	Location
5/09/2019	8:30 a.m. – 12:30 p.m.	Medical Campus: Calder Library, Room 3003

To enroll, please visit ULearn
If you have any questions, please email us at ora-si@miami.edu.