Key Information for February NIH Due Dates

REVISED APPLICATION INSTRUCTIONS
A new SF424 (R&R) Application Guide was published in December 2018. Significant Changes include:

- Human Subjects & Clinical Trials Form:
  - Clarified and updated instructions (especially Section 2)
  - Updated character limits in some fields
  - Implementation of Inclusion Policy
- Research Plan: Updated instructions for several sections
- Other Project Info/HS Form: Implementation of Exemptions 7 and 8

NEW RESEARCH GRANT (R01) PARENT ANNOUNCEMENTS
PA-18-484 and PA-18-345 have expired. Three new R01 announcements have replaced these. See the NIH website for details. For assistance in changing the FOA in InfoEd, see the InfoEd FAQs.

NIH VALIDATIONS CHANGES
NIH system validations were updated in December. In some cases Errors & Warnings received upon submission will have changed. Be sure to run the NIH Pre-Submission Validation check in InfoEd to catch any Errors & Warnings before submission.

VALIDATING PROPOSAL IN INFOED
Go to Finalize, and complete these steps.

1. BUILD PDF / FORM PAGES
2. ASSEMBLE APPLICATION
3. VALIDATION & SUBMISSION TO GRANTS.GOV
   - NIH Commons Validation
4. NIH Pre-Submission Validation

FINAL CHECKLIST BEFORE YOU SUBMIT
- All Document Names are less than 50 characters, and they do not contain special characters.
- All Attachments adhere to NIH requirements for text color, font, type density, line spacing, page size, page limits, etc.
- Correct Budget format is used (Modular or Detailed).
- All Key Personnel have minimal Effort entered including Subaward PI.
- Appendix materials are not uploaded unless meeting NIH requirements.
- Application passes NIH Validations with no Errors.

INFOED QUESTIONS?
- SUPPORT LINK: Go to FAQs by clicking on Support at the bottom of each page in InfoEd. Also find Forms, Human Subjects & Clinical Trials resources, Budget instructions, etc.
- CONTACT UMIT: To expedite call 305-243-5999 or 305-284-6565, and select 1-4-1. Provide InfoEd Number and Due Date. UMIT will triage to a subject matter expert ASAP.

For additional information, please visit the ORA website at www.ora.miami.edu.
If you have any questions, please email us at ora-si@miami.edu.