

July 03, 2018

InfoEd **Proposal Development** News

NIH VALIDATIONS

Did you know that InfoEd now validates proposals with NIH directly? Once the application is final:

- Go to Finalize and click on [Validation & Submission to Grants.gov](#).
- Click on the [NIH Pre-Submission Validation](#) button.

InfoEd will connect to the NIH ERA Commons, and provide the same validations you will receive upon submission to NIH. Save time and effort, fix before you submit!

NEED HELP WITH INFOED?

Check out the Support Link in the Main Menu of every proposal. You will find [Updated FAQs – PD User Guide - Human Subjects Form Instructions – Budget Info – Request Forms - Help Desk Info & MORE!](#)

Or see the ORA Website: <https://my.ora.miami.edu/assets/pdf/infoed/isupportinfoEd.pdf>

WHEN DO YOU NEED AN ASSIGNMENT REQUEST FORM? COVER LETTER?

See guidelines on the ORA website.

<https://my.ora.miami.edu/assets/pdf/infoed/coverlettersassignmentrequestform.pdf>

HUMANS SUBJECTS & CLINICAL TRIALS FORM

For help completing this form:

- SF424 Guide provides step-by-step instructions.
See <https://grants.nih.gov/grants/how-to-apply-application-guide/forms-e/research-forms-e.pdf>
- PHS Questionnaire helps determine if you have Human Subjects. <https://humansubjects.nih.gov/>
- Clinical Trial Questionnaire helps determine if you have a Clinical Trial (as defined by NIH). See also <https://grants.nih.gov/grants/glossary.htm#ClinicalTrial>
- Watch the video on YouTube - <https://grants.nih.gov/policy/clinical-trials/new-human-subject-clinical-trial-info-form.htm>

INACTIVE BUDGET PERIODS IN SUBAWARDS

The Inactive checkboxes are no longer in use in Subaward Budgets. Per NIH Policy, all Subaward PD/PIs must have minimal Effort entered (at least .01) in ALL Budget Periods. This includes Inactive Periods. See NOT-OD-15-073 for more info.



If you have any questions, please email us at ora-si@miami.edu.

For more information, please visit the ORA website at www.ora.miami.edu.