

## NIH Reminds Recipients to Submit Complete, Timely and Accurate Progress and Financial Reports (NOT-OD-17- 074)

July 14, 2017

The purpose of this announcement is to remind NIH recipients about their responsibilities and the requirement to submit complete, timely and accurate progress and financial reports to the NIH which is a term and condition of all NIH awards.

Progress reports usually are required annually as part of the non-competing continuation award process and are submitted through the eRA Commons RPPR module. For awards under Streamlined Non-Competing Award Process (SNAP), progress reports are due the 15th of the month preceding the month in which the budget period ends (e.g., if the budget period ends 11/30, the due date is 10/15). If the 15th falls on a weekend or Federal holiday, the due date is automatically extended to the next business day. Non-SNAP RPPRs are due approximately 60 days before the next budget period start date. Multi-year funded (MYF) RPPRs are due annually on or before the anniversary of the budget/project period start date of the award.

Recipients may run a list of progress reports that are listed as “due” within the next 4 months for a selected recipient institution at <https://public.era.nih.gov/ch/public/search/progressReportByIpf.era>.

Failure to submit complete and accurate progress reports may affect future funding to the organization and may result in a delay of continued support.

Additional information about NIH reporting requirements can be found in the NIH Grants Policy Statement under section 8.4 Monitoring and 8.6.1 Final Federal Financial Report at <https://grants.nih.gov/policy/nihgps/index.htm>.

Additional information on the eRA Commons Modules, User Guide, and documentation for submitting progress and financial reports is available at [https://era.nih.gov/modules\\_user-guides\\_documentation.cfm](https://era.nih.gov/modules_user-guides_documentation.cfm).

To read the article in its entirety please select the link: <https://grants.nih.gov/grants/guide/notice-files/NOT-OD-17-074.html>

If you have any questions, please email us at [ora-si@miami.edu](mailto:ora-si@miami.edu).



For more information, please visit the ORA website at [www.ora.miami.edu](http://www.ora.miami.edu).