June 1, 2020

Office of Research Administration Course Offerings

IBISResearch - Agreements: This offering is intended for administrators and researchers to learn how to navigate and how to create agreements in the IBISResearch System. Individuals who submit contracts or agreements to ORA regularly are encouraged to attend this workshop.

Dates	Times	Location
Wednesday – June 3, 2020	9:00 a.m. – 11:00 a.m.	Webinar – Sign up through ULearn
Wednesday – June 10, 2020	9:00 a.m. – 11:00 a.m.	
Wednesday – June 17, 2020	9:00 a.m. – 11:00 a.m.	
Wednesday – June 24, 2020	9:00 a.m. – 11:00 a.m.	

IBISResearch – Create & Submit a Funding Proposal: This offering is intended for administrators and researchers to learn how to navigate, create a funding proposal, an SF424 federal application, and budgets (including subaward and cost share), in the IBISResearch System.

Dates	Times	Location
Tuesday – June 2, 2020	9:00 a.m. – 12:00 p.m.	Webinar – Sign up through ULearn
Tuesday – June 9, 2020	9:00 a.m. – 12:00 p.m.	
Tuesday – June 16, 2020	9:00 a.m. – 12:00 p.m.	
Tuesday – June 23, 2020	9:00 a.m. – 12:00 p.m.	
Tuesday – June 30, 2020	9:00 a.m. – 12:00 p.m.	

IBISResearch – Department Reviewer: This offering is intended for department personnel who are responsible for reviewing and approving proposals prior to submission to the Office of Research Administration.

Video – Sign up through ULearn

IBISResearch – Managing Awards: This offering is intended for administrators and researchers involved in setting up and managing sponsored activities in IBISResearch.

Dates	Times	Location
Thursday – June 4, 2020	9:00 a.m. – 12:00 p.m.	Webinar – Sign up through ULearn
Thursday – June 11, 2020	9:00 a.m. – 12:00 p.m.	
Thursday – June 18, 2020	9:00 a.m. – 12:00 p.m.	
Thursday – June 25, 2020	9:00 a.m. – 12:00 p.m.	

IBISResearch – Navigating the System for PIs: This offering is intended for Principal Investigators who wish to learn how to navigate the IBISResearch System and submit information to ORA.

Video – Sign up through ULearn

IBISResearch – Drop-In Labs for Faculty, Study Staff and Administrators: The Office of Research Administration is offering Virtual Drop-In Labs. Subject matter experts will be on hand to answer questions and assist.

Dates	Times	Location
Monday – June 1, 2020	9:00 a.m. – 10:00 a.m.	Webinar – To sign up, click on the Virtual Drop-In Labs and sign in with your CaneID and password: https://www.ibis-research.miami.edu/education-and-resources/index.html
Tuesday – June 2, 2020	2:00 p.m. – 3:00 p.m.	
Wednesday – June 3, 2020	9:00 a.m. – 10:00 a.m.	
Thursday – June 4, 2020	2:00 p.m. – 3:00 p.m.	
Friday – June 5, 2020	9:00 a.m. – 10:00 a.m.	
Monday – June 8, 2020	9:00 a.m. – 10:00 a.m.	
Thursday – June 11. 2020	2:00 p.m. – 3:00 p.m.	
Monday – June 15, 2020	9:00 a.m. – 10:00 a.m.	
Thursday – June 18, 2020	2:00 p.m. – 3:00 p.m.	
Monday – June 22, 2020	9:00 a.m. – 10:00 a.m.	
Thursday – June 25, 2020	2:00 p.m. – 3:00 p.m.	
Monday – June 29, 2020	9:00 a.m. – 10:00 a.m.	

IBISResearch – Drop-In Labs for ORA Staff ONLY: The Office of Research Administration is offering Virtual Drop-In Labs.

Dates	Times	Location
Monday – June 1, 2020	10:00 a.m. – 11:00 a.m.	**ORA Staff ONLY** Webinar – To sign up, click on the Virtual Drop-In Labs and sign in with your CaneID and password: https://www.ibis-research.miami.edu/education-and-resources/index.html
Tuesday – June 2, 2020	3:00 p.m. – 4:00 p.m.	
Wednesday – June 3, 2020	10:00 a.m. – 11:00 a.m.	
Thursday – June 4, 2020	3:00 p.m. – 4:00 p.m.	
Friday – June 5, 2020	10:00 a.m. – 11:00 a.m.	
Monday – June 8, 2020	10:00 a.m. – 11:00 a.m.	
Thursday – June 11. 2020	3:00 p.m. – 4:00 p.m.	
Monday – June 15, 2020	10:00 a.m. – 11:00 a.m.	
Thursday – June 18, 2020	3:00 p.m. – 4:00 p.m.	
Monday – June 22, 2020	10:00 a.m. – 11:00 a.m.	
Monday – June 22, 2020	10:00 a.m. – 11:00 a.m.	
Thursday – June 25, 2020	3:00 p.m. – 4:00 p.m.	

For more information, please visit the ORA website at www.ora.miami.edu.