

## **REMINDER: NEW Application Deadline Policy (Effective 6/1/2020)**

**As announced last month, there is a new application deadline policy which goes into effect 6/1/20.**

**SBIR/STTR Submissions** – Applications (UM as SBIR/STTR subrecipient) must be received at ORA in final form and ready for submission a minimum of five (5) business days prior to the deadline. This is critical to allow sufficient time for review, edits, and prior approvals by leadership to clear the application for submission through the prime entity.

### **All other applications:**

- The complete and final application (excluding the Research Plan/Project Narrative/Statement of Work), accompanied by the necessary School-level and University policy approvals, must be submitted to ORA at least three (3) business days prior to the agency deadline AND
- The final Research Plan/Project Narrative/Statement of Work must be submitted to ORA no later than noon on the agency deadline date for 5:00 P.M. or later deadline times, and by 5:00 P.M. the previous day for agency deadline times earlier than 5:00 P.M.

Applications submitted to ORA after the 3-day review deadline will not receive priority treatment, and may not be submitted or received by the sponsor prior to the sponsor deadline.

There will be a “grace period” for automatic exceptions from June 1<sup>st</sup> – August 31<sup>st</sup>, 2020 as the community transitions to this new deadline requirement.

Effective, September 1, 2020, automatic exception requests will no longer be provided. Late applications will be approved only under limited circumstances by Leadership.

Here is a link to the PDF version of the [New Application Deadline](#) which will be activated on June 1, 2020. On June 1, 2020 you will be able to access the new Application Deadline Policy in Policy Stat will be available on the [ORA website](#).

