February 25, 2021

Conflict of Interest (COI) Disclosure and Requirement
Reminders

- According to UM's COI in Research policy, Investigators must:
  - **complete COI training** (in the CITI System) before conducting research, submitting funding proposals, and every four years,
  - **complete the certification process** at least annually, within 30 days of acquiring a new interest, and for each project (in the UDisclose System).

- The University will not submit funding proposals if investigators have not completed the certification process in the prior 12 months as required by the sponsor (e.g., PHS, sponsors that adhere to PHS regulations and NSF).

- Studies will not be approved, nor funding released until all COI concerns are resolved (levied charges will not be reimbursed later).

- Contact Disclosures & Relationship Management (DRM) at DRM@miami.edu or 305-243-0877 with questions.

A complete list of FAQs can be found on our website: UDisclose - Frequently Asked Questions.

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