

October 5, 2017

InfoEd Proposal Development Workshop Schedule

Coming October 18th InfoEd Proposal Development has a new look! InfoEd Proposal Development is the system that the University of Miami uses to create and submit NIH applications electronically through Grants.gov.

Enroll in one of our sessions where you will see the new and improved interface and navigation.

Proposal Development updates include:

- New look and feel for many screens
- Simplified navigation and Toolbar
- Improved search feature with progressive-text searching
- Streamlined F&A entry in Budget and SubAward
- Additional validations provided to assure error-free submission to NIH
- Grants History section added to show Submission history

During this session, we will discuss best practices for using InfoEd Proposal Development, and we will walk through creating and submitting a proposal step by step.

Below is the schedule for the October workshops:

MEDICAL SCHOOL		
Date	Time	Location
10/19/2017	1:00 p.m. – 4:00 p.m.	Calder Medical Library, Computer Lab, Room 3003
CORAL GABLES		
Date	Time	Location
10/20/2017	9:00 a.m. – 12:00 p.m.	Gables One Tower, Training Room 639

For general InfoEd Questions or concerns:

- Contact the UMIT Service Desk: 305-243-5999 (Options: 1-4-1)
- Email: help@med.Miami.edu
 - Include the InfoEd Number, Proposal Due Date, and as much detail as possible. UMIT will triage to a subject matter expert
 - Include InfoEd in Subject Line for expedited assistance



To enroll, please visit [ULearn](#)

For additional InfoEd training materials, please visit the ORA website at www.ora.miami.edu.

If you have any questions, please email us at ora-si@miami.edu.