

October 11, 2017

Additional **InfoEd** Proposal Development Learning Opportunities **Now Available**

Coming October 18th InfoEd Proposal Development has a new look! InfoEd Proposal Development is the system that the University of Miami uses to create and submit NIH applications electronically through Grants.gov.

Join us for an *InfoEd Drop In Lab on October 25th from 2 – 4 p.m.* at the Calder Library. Receive a demo of the new and improved interface and navigation. Bring your InfoEd proposals, questions, and ideas!

Or, enroll in one of our *InfoEd Proposal Development Workshops* for a hands-on learning opportunity. In these sessions we will walk you through creating and submitting a proposal step by step.

Below is the schedule for the October InfoEd *Drop in Lab* and the InfoEd Proposal Development *Hands-On workshops*:

INFOED DROP IN LAB – MEDICAL SCHOOL		
Date	Time	Location
10/25/2017	2:00 p.m. – 4:00 p.m.	Calder Library, Room 3003 (NO ENROLLMENT NEEDED)

INFOED PROPOSAL DEVELOPMENT HANDS-ON WORKSHOP - MEDICAL SCHOOL		
Date	Time	Location
10/19/2017	1:00 p.m. – 4:00 p.m.	Calder Library, Room 3003 (THIS SESSION IS FULL)
10/26/2017	1:00 p.m. – 4:00 p.m.	Calder Library, Room 3003 (JUST ADDED – ENROLL THROUGH ULEARN)

CORAL GABLES		
Date	Time	Location
10/20/2017	9:00 a.m. – 12:00 p.m.	Gables One Tower, Room 639 (ENROLL THROUGH ULEARN)

For general InfoEd Questions or concerns:

- Contact the UMIT Service Desk: 305-243-5999 (Options: 1-4-1)
- Email: help@med.Miami.edu
 - Include the InfoEd Number, Proposal Due Date, and as much detail as possible. UMIT will triage to a subject matter expert
 - Include InfoEd in Subject Line for expedited assistance



To enroll in the InfoEd Proposal Development Hands-On Workshop, please visit [ULearn](#)
For additional InfoEd training materials, please visit the ORA website at www.ora.miami.edu.

If you have any questions, please email us at ora-si@miami.edu.