

OFFICE OF RESEARCH ADMINISTRATION

June 5, 2017

Additional Change to the NIH/AHRQ/NIOSH Policy on Post Submission Materials (NOT-OD-17-066)

This Notice updates and replaces the NIH, AHRQ, and NIOSH policy for post-submission materials for applications submitted for due dates on or after September 25, 2017. It expands that policy to include citations to issued patents as allowable post-submission materials. Post-submission materials are those submitted after submission of the grant application but prior to initial peer review. They are not intended to correct oversights or errors discovered after submission of the application, but rather allow applicants the opportunity to respond to unforeseen events.

For grant applications submitted for due dates on or after September 25, 2017, citations of issued patents will be accepted as post-submission materials. Eligible patents must be publicly available on the United States Patent and Trademark Office website (<u>United States Patent and Trademark Office</u>). Citations of foreign patents are also acceptable, so long as the granted patent number and date when the patent was granted are provided, and the issued patent is publicly available and accessible in English.

Post-submission materials must be received by the Scientific Review Officer (SRO) no later than 30 calendar days prior to the peer review meeting. Post-submission materials will not be accepted after this time, unless specifically allowed in the Funding Opportunity Announcement (FOA) for which the application was submitted or in a special Guide Notice.

To learn more about what other post-submission materials are allowed, please read the <u>full</u> <u>notice</u>.

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