Key Grant Activities: Current and Future State

Activity	Today	Tomorrow in Workday, unless noted otherwise
Budgets	✓ Sub Object Code	✓ Build "Plan" using Ledger Account Summary and Object Class
Check Requests	✓ ARIBA	✓ Ad hoc Payments in Workday
Clinical Trial Invoices	✓ Manually created offline by Department ✓ No record of outstanding receivables	✓ Clinical Trial invoices created in Velos and loaded into Workday ✓ Provide visibility of receivables and streamline payment application
Costing Allocation*	✓ Delay posting to FRS	✓ Posted in real time as each transaction is fully approved in Workday
Effort Reporting	✓ ECRT System	✓ ECRT System
Equipment Purchases*	✓ ARIBA	✓ Supplier Invoices in Workday
Expense Report (eBERF)*	✓ ARIBA	✓ Expense Reports in Workday
Facility and Administration (F&A) Costs	✓ Entries post twice a month ✓ Lump sum amounts by FRS Account	✓ Calculated real-time as each transaction is fully approved in Workday ✓ Individual F&A expense per transaction, as applicable
Internal Service Providers (*ISPs*)	✓ Mainly paper ✓ No encumbrances	✓ Internal Service Documents (ISD) in Workday ✓ No encumbrances
Invoices & Letter of Credit	✓ Only create invoices for subset of Awards ✓ Letter of Credit uses separate AR sub-objects	✓ All Awards require Workday invoices, even if not printed or mailed ✓ All Awards post to same Unbilled AR, AR & Revenue ledger accounts
Payroll Accounting Adjustments (PAA)*	✓ Delay posting to FRS	✓ Posted in real time as each transaction is fully approved in Workday
Proposals	✓ InfoEd submission	✓ InfoEd submission
Report 90	✓ R90	✓ Grants Transaction Audit Report
Salary Cap and Cost Sharing	✓ Companion/sub-accounts set up	✓ Separate Award Lines with Grants set up in Workday
Spend Restrictions	✓ Manual ✓ No review ✓ No warning messages	✓ Evaluate allowability of expenditure based on terms of Award ✓ Generate error message to initiator if expense not allowed on Grant ✓ Prevent unallowable expenses upfront instead of transferring out later
Subaward	✓ Requires a Purchase Order ✓ Different sub-objects for 1st $25k and <$25k	✓ Requires a Supplier Contract, not a Purchase Order, in Workday ✓ Use single Spend Category and Award Line Basis Limit
Validations	✓ None	✓ Generate error or warning messages (e.g. Award ends in 30 days) ✓ Require attachments when submitting transactions (e.g. Expenses)

* Denotes no change in workflow from current state