FDM Worktags

Assigning a combination of **Worktags** to all transactions helps clarify the business purpose and categorizes transactions for reporting.

Think of a Slot Machine

	PG004170	SC08219 - Instructional Supplies	CC01592 Summer School	FD060 Endowment – Permanent	FC012- Student Services	8835: Utilities	Apple	310 UMMG
Values →	**PG004306 3-D Art Studios**	**SC08227 - Promotional Materials**	**CC00032 Art & Art History**	**FD010 Unrestricted – General**	**FC001- Instruction**	**8250: Office Expenses**	**Staples**	**200 Academy**
	PG008380	SC08633 - Recruiting - Faculty	CC00074 Chemistry	FD090 Agency	FC004- Research	4220: Gifts	Dell	330 UMHC
Worktags →	Program	Spend Category	Cost Center	Fund	Financial Class	Ledger Account	Supplier	Company

Driver Worktag — **Type of Spend** — **Sample Related and Transaction Worktags**